



श्री वेंकटेश्वर महाविद्यालय
(दिल्ली विश्वविद्यालय)
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+



Ref. No. : SVC/Admin/2023/P/ 2904


13th February, 2023

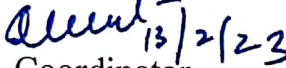
NOTICE

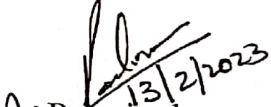
This is for information and necessary action by all concerned that all bills must reach to the office of the Section Officer (Accounts) by **15 March, 2023** without fail. Bills received after 15 March, 2023 will not be processed for payment in the financial year 2022-2023, as per rules.

The Principal Investigators (PIs) of the respective projects should prepare the Statement of Expenditure and Utilization Certificate of every project as per the time schedule prescribed by the funding agency. The same may be sent to the accounts department within 15 days of the said date for confirmation/reconciliation for onward transmission to the funding agency, or vice-versa. The accounts of advances taken should be rendered within the period of 30 days from the date of drawing the advance(s). It must be ensured that the bills for payment must be submitted within the duration of the project.

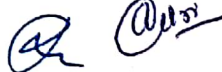
Active cooperation of one and all shall highly be appreciated.


13/2/2023
Bursar


13/2/23
Coordinator


13/2/2023
Principal

प्राचार्या
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhoola Kuan, New Delhi-21



Copy forwarded for information and necessary action to the Teachers-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Accounts & Administration), Dealing Assistant/Hands (Accounts, Administration & Establishment), All Concerned, College Website; and File.